



Request for Expressions of Interest

ENHANCING VOCATIONAL TRAINING DELIVERY FOR THE POWER SECTOR IN NIGERIA

CONSULTING SERVICES

The National Power Training Institute of Nigeria – NAPTIN, through the Federal Government of Nigeria, has received a grant from the European Union (EU) as a blend to the French Development Agency (AFD) financed project on “Enhancing vocational training delivery for the power sector in Nigeria”, and intends to use the funds thereof for services of experienced expert consultants with adequate references.

Above project is constituted by three inter-linked and dependent components:

- 1) Product Development, i.e. creation of a world-class vocational training program.
- 2) Development of the necessary support infrastructure, i.e. of facilities and their equipment.
- 3) Corporate Development, i.e. creation of the necessary Corporate Governance and management structure to support the scope of the program.

The Services of the consultant for the present request shall consist of a residential Technical Assistance for component 3:

"CONSULTING SERVICES FOR ORGANIZATIONAL, ADMINISTRATIVE & FINANCIAL ENHANCEMENT OF THE NATIONAL POWER TRAINING INSTITUTE OF NIGERIA (NAPTIN) IN ORDER TO ENHANCE VOCATIONAL TRAINING DELIVERY FOR THE POWER SECTOR"

The Consultant will support NAPTIN corporate development in achieving the overall objectives by contributing to the success of the Power Sector reform and its positive impact on economic development, job creation and population well-being by providing to power sector stakeholders skilled workforce adapted to their needs and capacity building.

The Consultant will support NAPTIN corporate development and organizational transformation into a sustainable and business-oriented training provider with a globally benchmarkable Corporate Governance structure. The services will include, but not necessarily be limited to:

- Support NAPTIN in a top-to-bottom reform of Corporate Governance, Procedures and Policies to transform into a business-oriented institution
- Support NAPTIN in implementing a complete business process automation and digitization of its core business functions to achieve better efficiency, accountability, transparency and improved productivity
- Support NAPTIN in involving power sector companies (both public and private) in NAPTIN governance and decision-making systems as institutionalized stakeholders
- Support NAPTIN in corporate governance and cultural change
- Support NAPTIN in establishing a robust Financial Model and balanced budget framework
- Support NAPTIN in Implementing a Standard Accounting and Management Information and Reporting systems
- Support NAPTIN to strengthen and sustain public and private investment, and ensure a viable economic (business) model that generates public and private revenues as well as

- revenues from individuals/trainees among others through
 - increase patronage of its training and services by Power sector companies
 - increase patronage of its training and services by private sector companies
 - increase NAPTIN's revenue and sources of revenue
- Support NAPTIN in developing a training program for managers of Headquarters (HQ) and Regional Training Centers (RTC) as ongoing program under HR talent management concept
- Support NAPTIN in building an e-learning network structure of NAPTIN's RTCs with responsibilities divided over HQ and the RTCs
- Support NAPTIN in establishing relationships between public vocational training stakeholders and private companies on a national (strategic), territorial (regional) and operational (training device) level

NAPTIN hereby invites qualified consultants to show their interest in delivering the Services described above.

Eligibility criteria to AFD's financing are specified in sub-clause 1.3 of the "Procurement Guidelines for AFD-Financed Contracts in Foreign Countries", available online on AFD's website www.afd.fr.

Interested consultants must provide information evidencing that they are qualified and experienced to perform those Services. For that purpose, documented evidence of recent and similar services shall be submitted.

If the consultant is a Joint Venture (JV), the Expression of Interest shall include a copy of the JV Agreement entered into by all members. Alternatively, a letter of intent to execute a JV Agreement in the event of a successful proposal shall be signed by all members and submitted with the Expression of Interest, together with a copy of the proposed Agreement.

Determination of the similarity of the experiences will be based on:

- The contracts' size;
- The nature of the Services
 - Detailed Development of new Procedures and Policies.
 - Change Management
 - Business Model and Financial Monitoring and Reporting
 - Marketing Policy and Customer Management
- The technical areas and expertise
 - Institutional and organizational development.
 - Change management.
 - Marketing.
 - Information management systems.
 - Process and procedures for public services institutions in training delivery.

Experience in projects related to TVET within the electricity sector will be considered as an advantage.

The location of the project is in Nigeria, more precisely in Federal Capital Territory (Abuja), Lagos State (Akangba and Ijora), in Rivers State (Afam), in Plateau State (Jos), in Niger State (Kainji), in Kaduna State (Kaduna), in Kano State (Kano) and Enugu State (Oji),

NAPTIN will, for the evaluation of the applications, also take into account the following items:

- skills and availability of in-house technical back-up experts provided to the on-site experts,
- certifications of the Consultant (quality, environmental, social)

Among the submitted applications, NAPTIN will shortlist a maximum of 6 consultants, to whom the Request for Proposals to carry out the Services shall be sent.

Expressions of Interest must be submitted to the address below no later than

Monday, 11th January 2021 at 12:00.

NAPTIN

Attn: Adekunle Oyenusi.

PIU OFFICE, Room 23, 3rd Floor

NAPTIN Corporate Headquarters,

Plot 21, Cadastral Zone, Idu Industrial Layout, Abuja,

Nigeria. E-mail: naptin.piu@gmail.com

Interested consultants may obtain further information at the address above during office hours from 9:00 a.m. to 4:00 p.m.

SIGNED:



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Kunle Oyenusi
(PROJECT MANAGER)

Appendix to the Request for Expressions of Interest
(To be submitted with the application, signed and unaltered)

Statement of Integrity, Eligibility and Social and Environmental Responsibility

Reference name of the bid or proposal: _____ (The "**Contract**")

To: _____ (The "**Contracting Authority**")

- 1) We recognise and accept that Agence Française de Développement ("AFD") only finances projects of the Contracting Authority subject to its own conditions which are set out in the Financing Agreement which benefits directly or indirectly to the Contracting Authority. As a matter of consequence, no legal relationship exists between AFD and our company, our joint venture or our suppliers, contractors, subcontractors, consultants or subconsultants. The Contracting Authority retains exclusive responsibility for the preparation and implementation of the procurement process and performance of the contract. The Contracting Authority means the Purchaser, the Employer, the Client, as the case may be, for the procurement of goods, works, plants, consulting services or non-consulting services.
- 2) We hereby certify that neither we nor any other member of our joint venture or any of our suppliers, contractors, subcontractors, consultants or subconsultants are in any of the following situations:
 - 2.1) Being bankrupt, wound up or ceasing our activities, having our activities administered by the courts, having entered into receivership, reorganisation or being in any analogous situation arising from any similar procedure;
 - 2.2) Having been:
 - a. convicted within the past five years by a court decision, which has the force of res judicata in the country where the Contract is implemented, of fraud, corruption or of any other offense committed during a procurement process or performance of a contract (in the event of such conviction, you may attach to this Statement of Integrity supporting information showing that this conviction is not relevant in the context of this Contract);

- b. subject to an administrative sanction within the past five years by the European Union or by the competent authorities of the country where we are constituted, for fraud, corruption or for any other offense committed during a procurement process or performance of a contract (in the event of such sanction, you may attach to this Statement of Integrity supporting information showing that this sanction is not relevant in the context of this Contract);
 - c. convicted within the past five years by a court decision, which has the force of res judicata, of fraud, corruption or of any other offense committed during the procurement process or performance of an AFD-financed contract;
 - 2.3) Being listed for financial sanctions by the United Nations, the European Union and/or France for the purposes of fight-against-terrorist financing or threat to international peace and security;
 - 2.4) Having been subject within the past five years to a contract termination fully settled against us for significant or persistent failure to comply with our contractual obligations during contract performance, unless this termination was challenged and dispute resolution is still pending or has not confirmed a full settlement against us;
 - 2.5) Not having fulfilled our fiscal obligations regarding payments of taxes in accordance with the legal provisions of either the country where we are constituted or the Contracting Authority's country;
 - 2.6) Being subject to an exclusion decision of the World Bank and being listed on the website <http://www.worldbank.org/debarr> (in the event of such exclusion, you may attach to this Statement of Integrity supporting information showing that this exclusion is not relevant in the context of this Contract);
 - 2.7) Having created false documents or committed misrepresentation in documentation requested by the Contracting Authority as part of the procurement process of this Contract.
- 3) We hereby certify that neither we, nor any of the members of our joint venture or any of our suppliers, contractors, subcontractors, consultants or subconsultants are in any of the following situations of conflict of interest:
 - 3.1) Being an affiliate controlled by the Contracting Authority or a shareholder controlling the Contracting Authority, unless the stemming conflict of interest has been brought to the attention of AFD and resolved to its satisfaction;
 - 3.2) Having a business or family relationship with a Contracting Authority's staff involved in the procurement process or the supervision of the resulting Contract, unless the stemming conflict of interest has been brought to the attention of AFD and resolved to its satisfaction;
 - 3.3) Being controlled by or controlling another bidder or consultant, or being under common control with another bidder or consultant, or receiving from or granting subsidies directly or indirectly to another bidder or consultant, having the same legal representative as another bidder or consultant, maintaining direct or indirect contacts with another bidder or consultant which allows us to have or give access to information contained in the respective applications, bids or proposals, influencing them or influencing decisions of the Contracting Authority;
 - 3.4) Being engaged in a consulting services activity, which, by its nature, may be in conflict with the assignments that we would carry out for the Contracting Authority;
 - 3.5) In the case of procurement of goods, works or plants:
 - i. Having prepared or having been associated with a consultant who prepared specifications, drawings, calculations and other documentation to be used in the procurement process of this Contract;
 - ii. Having been recruited (or being proposed to be recruited) ourselves or any of our affiliates, to carry out works supervision or inspection for this Contract;
- 4) If we are a state-owned entity, and to compete in a procurement process, we certify that we have legal and financial autonomy and that we operate under commercial laws and regulations.
- 5) We undertake to bring to the attention of the Contracting Authority, which will inform AFD, any change in situation with regard to points 2 to 4 here above.

6) In the context of the procurement process and performance of the corresponding contract:

6.1) We have not and we will not engage in any dishonest conduct (act or omission) deliberately intended to deceive others, to intentionally conceal items, to violate or vitiate someone's consent, to make them circumvent legal or regulatory requirements and/or to violate their internal rules in order to obtain illegitimate profit;

6.2) We have not and we will not engage in any dishonest conduct (act or omission) contrary to our legal or regulatory obligations or our internal rules in order to obtain illegitimate profit;

6.3) We have not promised, offered or given and we will not promise, offer or give, directly or indirectly to (i) any Person who holds a legislative, executive, administrative or judicial mandate within the State of the Contracting Authority regardless of whether that Person was nominated or elected, regardless of the permanent or temporary, paid or unpaid nature of the position and regardless of the hierarchical level the Person occupies, (ii) any other Person who performs a public function, including for a State institution or a State-owned company, or who provides a public service, or (iii) any other person defined as a Public Officer by the national laws of the Contracting Authority's country, an undue advantage of any kind, for himself or for another Person or entity, for such Public Officer to act or refrain from acting in his official capacity;

6.4) We have not promised, offered or given and we will not promise, offer or give, directly or indirectly to any Person who occupies an executive position in a private sector entity or works for such an entity, regardless of the nature of his/her capacity, any undue advantage of any kind, for himself or another Person or entity for such Person to perform or refrain from performing any act in breach of its legal, contractual or professional obligations;

6.5) We have not and we will not engage in any practice likely to influence the contract award process to the detriment of the Contracting Authority and, in particular, in any anti-competitive practice having for object or for effect to prevent, restrict or distort competition, namely by limiting access to the market or the free exercise of competition by other undertakings;

6.6) Neither we nor any of the members of our joint venture or any of our suppliers, contractors, subcontractors, consultants or subconsultants shall acquire or supply any equipment nor operate in any sectors under an embargo of the United Nations, the European Union or France;

6.7) We commit ourselves to comply with and ensure that all of our suppliers, contractors, subcontractors, consultants or subconsultants comply with international environmental and labour standards, consistent with laws and regulations applicable in the country of implementation of the Contract, including the fundamental conventions of the International Labour Organisation (ILO) and international environmental treaties. Moreover, we shall implement environmental and social risks mitigation measures when specified in the environmental and social commitment plan (ESCP) provided by the Contracting Authority.

7) We, as well as members of our joint venture and our suppliers, contractors, subcontractors, consultants or subconsultants authorise AFD to inspect accounts, records and other documents relating to the procurement process and performance of the contract and to have them audited by auditors appointed by AFD.

Name: _____ In the capacity of: _____

Duly empowered to sign in the name and on behalf of¹: _____

Signature: _____ Dated: _____
